



**PREESALL TOWN COUNCIL**

**Minutes of the meeting of the Town Council held  
on Monday 14 October 2019  
at 7.00pm at Preesall Youth and Community  
Centre, Lancaster Road, Preesall**

**Present:** Cllrs P Orme (Mayor), B Burn, A Cropper, J Cropper, R Drobny, T Johnson, K Nicholls, N Patrick, A Tarpey-Black, D Williams. K Woods.

**In attendance:** Alison May, clerk to the town council; 1 member of the public.

**120a(1) Apologies for absence**

Cllr L Woodhouse

**120b(1) Absent without apology**

None

**121(2) Declaration of interests and dispensations**

Cllr Woods – FOKEL lantern-making.

**122(3) Minutes of the last meeting**

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 9 September 2019.

**123(4) Public participation**

*At the request of the Mayor, councillors **resolved** to adjourn the meeting at 7.02pm to allow non-councillors to speak.*

Cllr Tarpey-Black asked if the Young at Heart group would be eligible for a grant. The clerk stated that as the council has the general power of competence, they may be eligible and would discuss this further outside of the meeting.

*At the conclusion of the public participation and at the request of the Mayor, councillors **resolved** to reconvene the meeting at 7.05pm.*

**124(5) Planning applications**

**Application Number: 19/00719/FUL**

**Proposal:** Proposed single storey front, rear and side extensions.

**Location:** Rowrah 255 Pilling Lane Preesall Poulton-Le-Fylde Lancashire.

**Resolved:** The council was unanimous in having no objection to the proposed application.

**Application Number: 19/00917/OUT**

**Proposal:** Outline application for the erection of four dwellings (following demolition of existing barn)

**Location:** Green Lane Farm Green Lane Preesall Poulton-Le-Fylde Lancashire.

**Resolved:** The council raised concerns regarding the foul drainage proposals and the risk of flooding given that the area has recently flooded. Four dwellings on the site was also considered to be excessive. It was unanimous in objecting to the proposed application.

#### **125(6) Renewal of mobile phone contract**

**Resolved:** That the clerk be given delegated responsibility to purchase a new phone contract, phone and insurance up to the value of £30 per month over a two-year period.

#### **126(7) Grant application**

**Resolved:** To make a grant award of £100 to Friends of Knott End Library (FOKEL) to be put towards a workshop for families to make 'safe' candlelit lanterns that can be used in a procession at the Christmas lights switch-on event.

#### **127(8) Finance**

Councillors **resolved:**

|  |       |
|--|-------|
| <b>a) To note</b> receipts in September<br>Current account | 43.91 |
|--|-------|

| <b>b) To note</b> the following payments:                                 | <b>Cheque</b>        |         |
|---|----------------------|---------|
| Payroll   | 300001,300003,300004 | 2956.12 |
| Clerk's expenses (on behalf of council)                                   | 300002               | 163.51  |
| Wyre Building Supplies Ltd<br>(Inv.0218072; 0218181; 0218398;<br>0218528) | 300005               | 140.63  |
| Preesall Auto discount (inv.926<br>£53.30, 936 £32.98)                    | 300006               | 86.28   |
| Viking (Inv.579855)   | BACS                 | 119.83  |
| 848 Services (Inv.8505 £9.48)   | BACS                 | 9.48    |
| Glasdon EQ70019494  | BACS                 | 1222.00 |
| Fleetwood's Charity School  | SO RBS               | 50.00   |
| Carter's Charity School   | SO RBS               | 50.00   |
| Mrs J Wilson (claim date 29.09.18)  | 0046                 | 24.00   |
| <b>To approve</b> the following payments:                                 |                      |         |
| Parish and Town Training (LALC)   | 300007               | 126.00  |
| FOKEL grant   | 300008               | 100.00  |

| <b>c) To note</b> the following payments by direct debit |        |
|--|--------|
| Easy Web Sites (hosting fee, SSL certificate)            | 46.80  |
| O2 (mobile phone contract)                               | 14.70  |
| LCC (contributions)                                      | 847.10 |
| LCC (deficit)  | 8.33   |

|  |  |
|--|--|
| <b>d) To note</b> the statement of accounts for month ending 30 September 2019 |  |
|--|--|

Councillors were also informed that the finance committee had met that morning and had:

- Approved the monthly expenditure.
- Carried out the second quarter review of the finance documentation.
- Undertaken a review of expenditure against budget.

All documentation was in order and had been signed off.

The new Alpha system was very good and enabled expenditure to be easily tracked.

## **128(9) Committees and working groups**

### **i) Personnel committee**

Councillors **noted**

- a) the minutes of the personnel committees held on 27 August, 2 September and 19 September.
- b) the outcome of the 7 October meeting staffing agenda was for discussion at agenda item 23.

### **ii) Establishment of planning committee**

**Resolved:** Not to establish a separate planning committee. However, where a large-scale application is received for comment, the council should convene a working group to discuss the major points of the application in relation to the local plan and present the findings to full council to inform its decision. The availability of planning training for councillors to be considered.

## **129(10) Review of 2019/20 budgeted projects**

**Resolved:** to adopt the following in respect of the named account codes:

|                                     |                           |
|-------------------------------------|---------------------------|
| 4250 – keep as is                   | 4460 – keep as is         |
| 4300 – reduce to £5,000             | 4461 – keep as is         |
| 4301 – increase to £18,835          | 4470 – increase to £3,000 |
| 4410 – increase to £300             | 4480 – keep as is         |
| 4420 – keep as is                   | 4490 – increase to £5,000 |
| 4430 – keep as is                   | 4500 – keep as is         |
| 4431 – increase to £600             | 4510 – keep as is         |
| 4432 – keep as is                   | 4520 – keep as is         |
| 4433 – keep as is                   | 4540 – £250               |
| 4440 – increase to £21,000          |                           |
| 4450 – revisit once SPiD cost known |                           |

## **130(11) Projects for 2020/2021**

**Resolved:** to include additional expenditure for:

Star Awards - £200

Donation towards younger children's play area at Jubilee Garden - £2000 (Cllr Drobny to check ownership of ransom strip, Cllr Orme as Wyre councillor to check previous planning application for developer responsibility).

Previously agreed expenditure of £1,000 for VE Day 75 and £150 for volunteers event was noted.

**131(12) Letter to ambulance service**

**Resolved:** For a letter to be sent to the local MP regarding ambulance response times. To be drafted by Cllr Drobny and passed to the clerk.

**132(13) Attendance at library**

**Resolved:** That councillors would attend the library in pairs.

**133(14) Dementia friendly**

**Resolved:** That the council would sign up to become a dementia-friendly organisation by becoming a dementia friend. The health leads to look into how this would work in practice.

**134(15) Signage**

**Resolved:** To put this on hold until next month pending further information on a large information board.

**135(16) Arrangements for December meeting**

**Resolved:** That the council would host a hotpot supper for the In Bloomers, gala representatives and youth workers.

**136(17) Standing Orders amendment**

**Resolved:** In accordance with standing order 26b to amend standing orders to reflect that the council has a personnel committee and not an employment working group and for standing order 19c to be updated to read: -

‘The chairman of the personnel committee, or in his absence the vice-chairman, shall upon a resolution conduct a review of the performance and annual appraisal of the work of the clerk. The review and appraisal shall be reported to the next meeting of the council’.

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

**137(18) Reports from subject leads and outside body representativ**

Best Kept Village – The township had achieved eighth position in the group.

Gala – AGM on 28 October at 6.30pm at St Bernard’s Hall. Band concert tickets go on sale on 1 November at a cost of £6.

Halite/Brine watch – This had been featured on BBC’s Inside Out.

Health (all aspects) – Self-care week from 18 – 22 November, Over Wyre Medical Centre is promoting this. Xmas event 19 December from 12-4pm to promote community spirit. The PPG had met and was writing to local MPs to support provision of resources at the medical centre for a wound clinic. Clinical Commissioning Group has agreed to provide ADHD support at the medical centre. A recent patient satisfaction survey is to be expanded. Extended access is available on alternate Saturdays. My GP app now available on smartphone – need to register with medical centre.

Highways – two potholes on Burned House Lane have been reported. Loose stones in village are under investigation.

Housing – Wyre will investigate problem properties where an official complaint is made. Travellers have been trying to access the land on Willows Close.

Lancashire Association of Local Councils (Wyre Area Committee) – The next meeting is on 31 October.

Wyre Flood Forum – recent flooding has shown road closures need to be done more quickly. More marshalls to be trained.

Wyre In Bloom – planting colours have been submitted to Wyre.

Christmas Fair – 11 people attended the meeting – lantern workshops to be held.

Youth – Finished filming Grime workshop and the results are on Facebook and will be shown on Thursday – well received.

### **138(19) Verbal reports from Wyre councillors**

No further updates

### **139(20) Clerk's report**

#### **Banking**

RBS has been provided with the pre-transfer bank mandate changes. It has now altered the forms, which need to be completed digitally. The clerk will work with the new councillors to complete these.

#### **Public rights of way**

The problem you reported on the above public right of way has been investigated by the County Council's Public Rights of Way team and the outcome is described below:

Nature of Report: The steps to be found at the end of Beach Road are steep and desperately in need of a handrail. One used to exist but has long since rotted away.

Resolution: Beach Road is not currently part of the public rights of way legal network so it is outside our remit to be able to install a handrail at its junction with the sea front path.

#### **Speed indicator signs**

Research into possible signs has been undertaken along with conversations with other clerks and Lancashire County Council (LCC). This has revealed that there are many variations available, some more effective than others and with widely differing price ranges. LCC has also sent through its research into various signs that are available. The advice given to date is that a new company has been established that may be able to repair the older-type SPiD signs, it is charging £125 per sign for this initial assessment and then there will be any repair costs on top of this. LCC has sent seven signs and has yet to receive a report back. In the next few weeks it will also be trialling a sign from Traffic Technology. LCC has advised that it has assisted a small number of parish councils to install these, with others also considering this option. The process for getting these signs installed is more long-winded than for the conventional SPiDs, as the former are not readily moved between sites and hence have to be considered as permanent signs, which involves more careful selection of the location, approval of the local highway engineer and acquisition of a licence to install on the highway. The advice from LCC is not to commit to the purchase of any new signs without contacting it first. Given the complexity it is suggested that the council may wish to establish a working group to consider the options and report back to council.

### **In Bloom**

Discussions with representatives from the In Bloom team have taken place regarding the need for the council's arrangements in managing the work and finances to be more visibly managed in order to comply with insurance requirements and Financial Regulations. The In Bloom members are considering the options available and whether they would prefer to become a stand-alone organisation.

### **Cosy Homes in Lancashire - Support available for Lancashire residents**

Lancashire local authorities are working together to make homes warmer and healthier through the Cosy Homes in Lancashire (CHiL) scheme delivered by Rhea Projects. CHiL currently has funding available for qualifying residents for the following measures:

- First time gas central heating for properties that have never had central heating (to replace solid fuel fires, electric heaters, gas wall heaters)
- Boiler replacements for owner occupiers
- Loft insulation
- Cavity wall insulation

Residents qualify if they are on certain means-tested benefits or on a low income with health vulnerabilities. Residents can check if they qualify by contacting the CHiL admin hub on 03306 061 488.

Councillors **resolved** to extend the meeting by an additional 20 minutes.

### **140(21) Mayor's report**

Attended young mayor-making at Garstang Town Council.

Was asked at the last minute to officially open the new Co-op in Knott End.

### **141(22) Questions to councillors**

Cllr Drobny asked if plaques could be put on existing benches. Cllr Patrick said that that even the strongest glue couldn't get the plaques to stick.

### **142(23) Exclusion of press and public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the council **resolved** to exclude the press and public to discuss staffing matters.

**Resolved:** to reimburse the clerk for the overtime hours she had worked, to increase her hours to 25 per week - budget provision in 2020/21 to also include an additional 5 hours per week reserve.

The council further **resolved** to re-admit the press and public.

### **143(24) Items for next agenda**

The next meeting will be held on 11 November 2019 - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk in writing by Thursday 31 October at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 10.20pm.